



COMMUNITY GRANT GUIDELINES

MISSION STATEMENT

To enhance the health of Illinois families by expanding access to oral health care and supporting dental education.

The ISDSF distributes several thousand dollars each year in various amounts to applicants residing in the State of Illinois and to such projects that benefit the people of Illinois. Priority is given to proposals that have measurable improvement goals, show strong community support for the project, and are innovative in nature.

Examples of qualified oral health projects supported by ISDSF include, but are not limited to:

- Increasing access to care for low-income families, especially those with children
- Increasing access to care for the elderly residents of Illinois
- Assistance in procurement of dental supplies or dental equipment for dental providers servicing low-income areas of Illinois
- Support of oral health education programs, especially in low-income designated schools
- Support of emergency dental care for people who are disadvantaged with no access to care

Examples of projects NOT supported by ISDSF include, but are not limited to:

- Endowments or fundraising campaigns
- Political organizations or political campaigns
- Projects not related to oral health
- Projects for goods already purchased
- Projects for purchase of equipment or capital improvements in government facilities

ELIGIBILITY

To be eligible for funding consideration, **all applicants must be endorsed by an ISDS component dental society.** (A list of those local components may be found online at <https://www.isds.org/about-us/local-components>) The applicant must reside in Illinois and the project must benefit people living in Illinois. Funds requested for equipment purchase must include two competitive pricing bids and no funds are granted for equipment or capital improvements in government facilities. If your organization received ISDSF Community Grant funding in the past three consecutive years, your organization is not eligible for this year's Community Grant. The ISDSF program requires a break of one year if an organization has received three (3) consecutive years of funding.

APPLICATION PROCESS

The deadline to apply for grants is May 28th. To obtain a grant application, go online to <https://www.isds.org/foundation/programs> and download the grant application. A properly completed grant application, including all required supporting documents, must be received on or before May 28th. Funding decisions will generally be announced in September. Incomplete applications will not be considered.

All applications are to be submitted via email to foundation@isds.org.

The ISDSF Grant Committee will evaluate all complete and legible applications.

Considerations for grant approval include:

- Originality, creativity, and innovation;
- Potential for, or history of, continuous program operations (sustainability);
- Community involvement including volunteer support;
- Potential impact on a target community or audience (i.e., “goal of the program is to increase the number of children examined in our Give Kids A Smile Day from 40 to 44, a 10% increase”; and
- Specifically identified program/project success measurement elements (i.e., “goal of the program is to increase the number of K-8 student attendance in the presentation from 700 to 770, a 10% increase).

The ISDSF may change these guidelines or make grants that do not fall within the range of these guidelines at its discretion.

Funds are typically disbursed in September.

ATTACHMENTS

YOUR APPLICATION IS INCOMPLETE UNLESS ALL DOCUMENTS ARE SUBMITTED, INCLUDING:

- Complete Application pages 1-4 along with a no more than 3 page description of project
- Current copy of the applicant’s US Treasury (IRS) tax determination letter, if applicable
- Page 4 - Operating Budget for the program/project only
- The most recent Form 990 pages as listed on Page 5 of the Application
- List of the organization’s board members and their affiliations with the organization
- A letter of endorsement from the ISDS dental society component. **REQUIRED** for all applications.
- Current CV of the top two people involved in the project. **REQUIRED** for all applications.

Do **NOT** send video tapes, cassette recordings, folders, binders or power point presentations.

NOTE: It is important to notify the Dental Component Society at least 30-60 days prior to grant requests in order to secure written endorsement by the required deadline.

PROGRAM TIMETABLE

Application must be received on or before May 28th.

Proposal applicants will be notified in September of the Foundation's action regarding the request. If approved, funds are disbursed in September.

Around March 1st, your project will receive a Progress Report Request, which is due on or before April 15th.

If the Project/Program is not completed by April 15th, another status report is due by August 1st.

PLEASE NOTE: Only one proposal submission per organization will be accepted.

Funding requested for each applicant may not exceed \$10,000.

Additional information may be requested by the ISDSF Grant committee to fully evaluate the application. The ISDSF share information from any submitted application with outside reviewers or other external sources of information about the applicant, the affected community or the proposed work. By submitting the application, you give permission for this sharing of information.

If you have questions concerning your eligibility for funding consideration, the ISDSF activities, funding criteria or review process, please contact:

Illinois State Dental Society Foundation

Phone: (217) 525-1406

Email: foundation@isds.org